

Republic of the Philippines  
**MGO ARINGAY, LA UNION**  
Request for Publication of Vacant Positions

RECEIVED

Office/Unit: CSC FOIA Unit Electronic copy to be submitted to the CSC FOIA Unit must be in MS Excel format

Transaction No. LUFO-

Date and Time: JUL 07 2021

Received by: [Signature]

Remarks: \_\_\_\_\_

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ARINGAY, LA UNION in the CSC website:

ERIC O. SIBUMA  
**Municipal Mayor**  
 Date: 6-Jul-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Administrative Aide IV (Budget Aide)	2	4	12240	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		LGU-Aringay
2										
3										
4										
5										
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7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 22, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ERIC O. SIBUMA  
Municipal Mayor  
LGU-Aringay, La Union  
[lgu\\_aringay@yahoo.com](mailto:lgu_aringay@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.