

Republic of the Philippines
MGO ARINGAY, LA UNION
Request for Publication of Vacant Positions

Electronic copy to be submitted to the
CSC PC must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ARINGAY, LA UNION in the CSC website:

ERIC O. SIBUMA
Municipal Mayor

Date:

7-Jun-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Administrative Aide I (Utility Worker I)	4	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
2	Administrative Aide I (Utility Worker I)	6	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
3	Administrative Aide IV (Clerk II)	14	4	12240	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		LGU-Aringay
4	Administrative Aide I (Utility Worker I)	15	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
5	Administrative Aide I (Utility Worker I)	16	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
6	Administrative Aide I (Utility Worker I)	4	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
7	Administrative Aide IV (Bookbinder II)	2	4	12240	Elementary School Graduate	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
8	Nursing Attendant I	13	4	14400	Elementary School Graduate	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
9	Market Inspector I	2	6	13770	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		LGU-Aringay
10	Revenue Collection Clerk I	3	5	12984	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		LGU-Aringay

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 22, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ERIC O. SIBUMA

Municipal Mayor

LGU-Aringay, La Union

lgu_aringay@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.