

Republic of the Philippines
MGO ARINGAY, LA UNION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the
CSC FO must be in MS Excel format.

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO ARINGAY, LA UNION in the CSC website:

ERIC O. SIBUMA
Municipal Mayor

Date: 1-Mar-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I (Utility Worker I)	8	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
2	Environmental Management Specialist I	15	11	20295	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		LGU-Aringay
3	Administrative Aide IV (Bookbinder II)	2	4	12240	Elementary School Graduate	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
4	Administrative Aide II (Messenger)	3	2	10872	Elementary School Graduate	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
5	Administrative Aide II (Messenger)	4	2	10872	Elementary School Graduate	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
6	Revenue Collection Clerk II	3	7	14602	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility		LGU-Aringay
7	Administrative Aide I (Utility Worker I)	7	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
8	Draftsman I	3	6	13770	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Draftsman as amended (MC No. 10, s. 2013-Cat. II)		LGU-Aringay
9	Medical Technologist I	9	11	23877	Bachelor's degree in Medical Technology or Bachelor of	None required	None required	RA 1080		LGU-Aringay

					Science in Public Health					
10	Pharmacist I	10	11	23877	Bachelor's degree in Pharmacy	None required	None required	RA 1080		LGU-Aringay
11	Market Inspector II	1	8	15513	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		LGU-Aringay
12	Administrative Aide I (Utility Worker I)	1	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
13	Administrative Aide I (Utility Worker I)	2	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
14	Administrative Aide I (Utility Worker I)	3	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay
15	Administrative Aide I (Utility Worker I)	4	1	10229	Must be able to read and write	None required	None required	None required (MC 11,s. 96-Cat. III)		LGU-Aringay

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 16, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ERIC O. SIBUMA
Municipal Mayor
LGU-Aringay, La Union
lgu_aringay@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.